GRADUATION ORIENTATION

Cockrell School of Engineering
The University of Texas at Austin
Spring 2014
What Are My Responsibilities as a Student?

- Run an Interactive Degree Audit (IDA)
  - [http://registrar.utexas.edu/students/degrees/ida](http://registrar.utexas.edu/students/degrees/ida)
- Apply for graduation online
  - Approved when:
    - All requirements met on degree audit.
    - 24 of your last 30 hours must be completed in-residence.
    - Transfer work completed and applied to UT record by March 31, 2014.
    - Substitutions/overrides are completed on degree audit.
    - All core curriculum petitions submitted and approved through the School of Undergraduate Studies (UGS) by March 31, 2014.
Graduation Applications Due:

• **March 31, 2014!**

• Apply online:
  – [https://utdirect.utexas.edu/engine/grad/index.WBX](https://utdirect.utexas.edu/engine/grad/index.WBX)
Don’t Forget To:

• Purchase regalia for ceremony.

• Clear any financial obligations.

• Update local/permanent information in UT Direct.
Urgent Reminders!

• **No concurrent enrollment during your graduating semester!!!**
  – All transfer coursework must be posted to your UT records before applying to graduate.

• **24 of your last 30 hours must be completed in residence at UT-Austin!!!**
  – Does not include UT Extension classes.
Graduation Ceremony

• When? May 16, 2014 at 7:00 p.m. (MUST arrive at 6:00 p.m.)
• Where? Frank Erwin Center
• Why? Celebrate!!

• Remember: This is a tentative celebration
  – It’s NOT official until grades are finalized and degree requirements are met.
Certification...Now it’s Official!

- Last day of classes: May 2
- Graduation ceremony: May 16
- Finals: May 7-10, 12-13
- Grades Posted: May 16

• **ALL degree requirements must be successfully completed!**
Diploma

• Diploma is mailed to your permanent address beginning June 2014.

• You can pick up diploma at the Office of the Registrar:
  – Diploma Services, Main 1, 512-475-7619

• If you need a name change/correction
  – diplomas@austin.utexas.edu, Main 1, 512-475-7619
Honors

• Criteria for graduating with University degree honors
  – Determined by the May 2014 graduating class.

• During the graduation ceremony we will announce tentative honors based on your current in-residence GPA.
  – These will not include any current semester grades and will be adjusted after ALL grades have been posted.

• Official honors will be calculated after final grades at the end of the semester once degrees are certified.
Honors

• To qualify for honors:
  – Must have completed at least 60 hours at UT Austin.
  – Be in the top 20% of your graduating class.
  – Criteria for official honors will be determined based on fall grades after final grade reporting.
• Certification and assignment of honors will not be complete until all final grades have posted.
  – ANY ANNOUNCEMENTS MADE AT THE CEREMONY ARE TENTATIVE AND SUBJECT TO CHANGE.
Honors

• Graduating with Honors 2013
  – Top 20%
    • Highest Honors:
      – top 4%
      – GPA 4.00 – 3.94
    • High Honors:
      – Next 6%
      – GPA 3.94 – 3.88
    • Honors:
      – Next 10%
      – GPA 3.88 – 3.76

• NOTE:
  • These GPA cutoffs were for the May 2013 graduating class.
  • The honors cutoffs will be tentatively available after March 31 (when all eligible engineering undergraduates apply for graduation).
  • These will be tentative until certification is completed June 2014.

Honors
Graduation In-Absentia

• You are responsible for completing all degree coursework (prior to catalog expiration).
• Once completed:
  – You must send an official transcript to:
    UT Office of Admissions
    PO Box 8058
    Austin, TX 78713-8058
• NOW you may apply for graduation in-absentia...
Graduation In-Absentia

• Complete an In-Absentia application.
  – Form in ECJ 2.200 (not online).
• ALL BARS must be cleared prior to requesting application.
• ALL degree requirements must be successfully completed AND on your UT official student record prior to requesting application.
Graduation In-Absentia

- Application opened: January 13, 2014
- Application deadline: March 31, 2014
- Fee: $25 payable to UT Austin via My Tuition Bill

- NOTE: If you don’t complete all degree requirements by one long semester, you must APPLY for RE-ADMISSION to the University and pay an additional $75 fee!!!
Graduation In-Absentia

To make arrangements to apply for graduation In-Absentia, contact:

M. Christina Perkins
mcperkins@mail.utexas.edu

Lexi Losch
alexis.losch@austin.utexas.edu

Yma Revuelta
yma@austin.utexas.edu

Engineering Office of Student Affairs
The University of Texas at Austin
301 E Dean Keeton St C2108
Austin, TX 78712-1184
(P) 512-471-4321 | (f) 512-475-6893
Additional Info...

• **Tuition Rebate**
  – Undergraduates may be eligible for a tuition rebate of up to $1,000 if, at graduation, s(he) has attempted no more than 3-semester hours beyond the minimum hours required for the degree. URL: [http://www.utexas.edu/tuition/rebates.html](http://www.utexas.edu/tuition/rebates.html)

• **B-On-Time Loan**
  – Not processed until certification (June 2014).

• **Minor Certificate**
  – Mailed to permanent address after certification.
Extended Benefits!
Extended Horns!

• Engineering Career Assistance Center (ECAC)
  – 1 year free
  – [http://www.engr.utexas.edu/ecac/yourcareer](http://www.engr.utexas.edu/ecac/yourcareer)

• Texas Exes Alumni
Leave Your Legacy!

• The Student Affairs Office will be recording video memoirs of 2014 graduating seniors.
• Don’t miss this chance to share your unique experience as an engineer!

• Contact the Student Affairs Office for more info: 512-471-4321
If you have further questions, please contact 512-471-4321

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