Application Checklist

1. Completed Online Application
   YES ☐ NO ☐ Date: ____________

2. Included One Letter of Reference
   YES ☐ NO ☐

   Name and Title of Reference:
   ____________________________________________________________

   If you have ever performed research in an academic or professional setting, the reference must be from your immediate supervisor.

   EOE Staff are not allowed to write a reference letter for TREX applications.

3. Included Personal Statements (2)
   YES ☐ NO ☐

4. Included Resume
   YES ☐ NO ☐

   Note: Resume should include any prior research experiences.

***Please submit ALL original documents in one packet, including this completed checklist, by Friday, May 23, 2014 to:

MAIL (preferred):   Program Coordinator
                    Equal Opportunity in Engineering Program - TREX
                    The University of Texas at Austin
                    301 E. Dean Keeton St. Stop C2100 (ECJ 2.102)
                    Austin, Texas 78712-0284

IN PERSON:         ECJ 2.102

FAXED or EMAILED packets will not be accepted
Personal Statements

Responses to both prompts below are required as a part of this application. Applications missing one of the two prompts will be considered **incomplete**.

Prompts must be at least 1 page in length and no more than 2 pages. Double spaced, 11 or 12 point font.

**Prompt 1**
The Texas Research Experience (TREX) program is an opportunity for successful upper division students to further enhance their academic experience with undergraduate research, learn about the benefits of obtaining a graduate engineering degree, and ultimately use the experience to become a competitive graduate school applicant. Selected participants demonstrate exceptional academic competence, leadership skills, independence and ingenuity, and the ability to balance multiple responsibilities without sacrificing the quality of their output.

Submit a one-page personal statement that describes why you are interested in participating in TREX and how getting involved with this program will help you meet your academic and/or career goals. Describe any past experiences that have led to your interest in research and/or graduate school that might be helpful in evaluating your application. You are welcome to share aspects about your background that have not been reflected elsewhere in your application.

**Prompt 2**
TREX gives participants a chance to experience all aspects of research within the realm of academia. As a graduate student in such an environment, one is expected to take initiative on specific research projects and produce results with limited supervision or instruction from an advisor.

Submit a one-page personal statement in which you describe an experience you have had where you received an assignment/project with little instruction. Comment on how you addressed this situation. This should include your initial assessment of the situation, your internal reasoning, and subsequent action/inaction. Your response should also include the outcome, positive or negative, and your analysis of the outcome as it relates to your personal experience/growth. Additional pages may be attached as necessary.
Request for Reference

Applicant, please complete the top section.

Name of Applicant: _____________________________________________________       EID:_________________

(Optional) I hereby waive my right to review this evaluation once completed.

_____________________________________________________________                    ______________________
Signature of Applicant                                                                                                                          Date

To the Respondent: The purpose of the Texas Research Experience (TREX) Program is to strengthen a student’s technical background and encourage the student to pursue a graduate degree. Students are not required to have research experience, but they must show the potential and curiosity for research. Your judgment of this candidate’s qualifications, intellectual ability, quality of work, and work ethic is critical to us. **Please use the space below to indicate your opinion of the student’s motivation and capacity for research or for acquiring research skills**

Please continue comments on the other side of this sheet.

I would compare the applicant with other students of the same level as:

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I have known the applicant for approximately _______ semesters.
During this time, the applicant was _____ Student of mine   _____Advisee of mine   _____Other (specify) _____________
In summary, I would give a _____Very Strong   _____Strong   _____Average   ______Below Average Recommendation.

Recommendation with Reservation (Please specify):

Respondent’s Signature:__________________________________________

Printed Name:____________________________________________________

Title:________________________       Date:________________________

Phone:________________________

To receive consideration, all of the applicant’s references must be received by May 23, 2014 by 5 p.m.

Please hand to student in sealed envelope (preferred)
OR send to:

Program Coordinator  
Equal Opportunity in Engineering Program-TREX  
The University of Texas at Austin  
301 E. Dean Keeton St. Stop C2100 (ECJ2.102)  
Austin, TX 78712-0284  
Campus Mail Code: C2100