Engineering Graduation Orientation

Engineering Student Services
Spring 2018
What Are My Responsibilities as a Student?

• Run an Interactive Degree Audit (IDA)
  – [http://registrar.utexas.edu/students/degrees/ida](http://registrar.utexas.edu/students/degrees/ida)

• Apply for graduation online
  – Approved when:
    • All requirements are met on degree audit
    • Transfer work completed and applied to UT record by April 2, 2018
    • Substitutions/overrides are completed on degree audit
    • All core curriculum petitions submitted and approved through the School of Undergraduate Studies (UGS) by April 2, 2018
When is the Intent to Graduate form due?

April 2, 2018

• Complete Intent to graduate form online:
  – [https://utdirect.utexas.edu/engine/grad/index.WBX](https://utdirect.utexas.edu/engine/grad/index.WBX)

Your intent to graduate form serves as your RSVP for the Commencement Ceremony.
What other responsibilities do students have?

- Clear any financial obligations
- Update local/permanent information in UT Direct
- **No concurrent enrollment during your graduating semester**
  - All transfer coursework must be posted to your UT records before applying to graduate
How do I get my diploma?

- Diploma is mailed to your **permanent address** beginning June 1, 2018
- Alternatively, you can pick up diploma at the Office of the Registrar:
  - Diploma Services, Main 1, 512-475-7619
- If you need a name change/correction, contact: [diplomas@austin.utexas.edu](mailto:diplomas@austin.utexas.edu)
  Main 1
  512-475-7619
How is honors status determined?

• Criteria for graduating with University degree honors
  – Determined by the May 2018 graduating class

• Official honors will be calculated after final grades at the end of the semester once degrees are certified
How is honors status determined?

- To qualify for honors:
  - Must have completed at least 60 hours at UT Austin.
  - Be in the top 20% of your graduating class.
  - Criteria for official honors will be determined based on spring grades after final grade reporting.

- Certification and assignment of honors will not be complete until all final grades have posted.

  - **ANY ANNOUNCEMENTS MADE AT THE CEREMONY ARE TENTATIVE AND SUBJECT TO CHANGE.**
Graduating with Honors 2018

• Top 20%
  – Highest Honors:
    • Top 4%
  – High Honors:
    • Next 6%
  – Honors:
    • Next 10%

• Note:
  – These GPA cutoffs are determined by the May 2018 graduating class.
Graduation In-Absentia

• You are responsible for completing all degree coursework (prior to catalog expiration)
• Once completed:
  – You must send an official transcript to:
    UT Office of Admissions
    PO Box 8058
    Austin, TX 78713-8058
• THEN you may apply for graduation in-absentia…
Graduation In-Absentia

• Complete an In-Absentia application
  – Must be requested by emailing graduation@engr.utexas.edu

• ALL BARS must be cleared prior to requesting application

• ALL degree requirements must be successfully completed AND on your UT official student record prior to requesting application

• *IF you have been away from UT for more than one long semester (fall or spring), please submit your in-absentia application early, as your application will take longer to process.*
Graduation In-Absentia

• Application opens: January 16, 2018
• Application deadline: April 2, 2018

• To make arrangements to apply for graduation In-Absentia, contact a degree auditor:
  Engineering Student Services
  Cockrell School of Engineering
  The University of Texas at Austin
  EER 2.848
  2501 Speedway C2108
  Austin, TX 78712
  (P) 512-471-4321
  graduation@engr.utexas.edu
Additional Info...

• **Tuition Rebate**
  – Undergraduates may be eligible for a tuition rebate of up to $1,000 if, at graduation, s/he has attempted no more than 3-semester hours beyond the minimum hours required for the degree. URL: [http://www.utexas.edu/tuition/rebates.html](http://www.utexas.edu/tuition/rebates.html)

• **B-On-Time Loan**
  – Not processed until certification (June 2018).

• **Minor Certificate**
  – Mailed to permanent address after certification.
Extended Benefits! Extended Horns!

• Engineering Career Assistance Center (ECAC)
  – 1 year free
  – http://www.engr.utexas.edu/ecac/yourcareer

• Texas Exes Alumni
  – http://www.texasexes.org/
Questions?

• Contact us at: graduation@ engr.utexas.edu, 512-471-4321