Engineering Graduation Orientation

Engineering Student Services
Spring 2016
What Are My Responsibilities as a Student?

1. Run an Interactive Degree Audit (IDA)
   http://registrar.utexas.edu/students/degrees/ida

2. Contact your department advisors if any major-specific coursework is not reflected appropriately on your Interactive Degree Audit (IDA)

3. Once your Interactive Degree Audit (IDA) reflects 100% completion of degree requirements, you may submit your application to graduate.
When are Graduation Applications due?

- While applications are due by **April 4, 2016**, students are encouraged to apply at their earliest convenience.
- Application is available on the graduation website—Approved when:
  - All requirements are met on degree audit
  - Transfer work completed and applied to UT record by **APRIL 4, 2016**
  - Substitutions/overrides are completed on degree audit
  - All core curriculum petitions submitted and approved through the School of Undergraduate Studies (**UGS**) by **APRIL 4, 2016**
What other responsibilities do students have?

• Clear any financial obligations

• Update local/permanent information in UT Direct

• **No concurrent enrollment during your graduating semester**
  – All transfer coursework must be posted to your UT records before applying to graduate
How do I get my diploma?

• Diploma is mailed to your **permanent address** beginning June 2016

• Alternatively, you can pick up diploma at the Office of the Registrar:
  – Diploma Services, Main 1, 512-475-7619

• If you need a name change/correction, contact:
  [diplomas@austin.utexas.edu](mailto:diplomas@austin.utexas.edu)
  Main 1
  512-475-7619
How is honors status determined?

• Criteria for graduating with University degree honors
  – Determined by the May 2016 graduating class

• Official honors will be calculated after final grades at the end of the semester once degrees are certified
How is honors status determined?

• To qualify for honors:
  – Must have completed at least 60 hours at UT Austin.
  – Be in the top 20% of your graduating class.
  – Criteria for official honors will be determined based on spring grades after final grade reporting.

• Certification and assignment of honors will not be complete until all final grades have posted.
  – **ANY ANNOUNCEMENTS MADE AT THE CEREMONY ARE TENTATIVE AND SUBJECT TO CHANGE.**
Graduating with Honors (*May 2015)

- Top 20%
  - Highest Honors:
    - Top 4%
    - GPA 4.00-3.94
  - High Honors:
    - Next 6%
    - GPA 3.94-3.87
  - Honors:
    - Next 10%
    - GPA 3.87-3.77

- Note:
  *These GPA cutoffs were determined by the May 2015 graduating class. NEW CUTOFFS will be determined by the May 2016 graduating class.
Graduating with honors is tentative until certification of degrees is completed in June 2016.
Graduation In-Absentia

- Students not registered at UT Austin for Spring 2016 and have finished/are finishing remaining coursework in transfer (including UT Extension) must apply to graduate In-Absentia.
- All degree coursework must be complete prior to catalog expiration, and must be posted to UT Transcript before applying.
- Once completed, send an official transcript to:
  UT Office of Admissions
  PO Box 8058
  Austin, TX 78713-8058
Graduation In-Absentia

• Request In-Absentia application by emailing graduation@engr.utexas.edu

• ALL BARS must be cleared prior to requesting application

• ALL degree requirements must be successfully completed AND on your UT official student record prior to requesting application

• *IF you have been away from UT for more than one long semester (fall or spring), please submit your in-absentia application early, as your application will take longer to process.*
Graduation In-Absentia

• Application opens: February 4, 2016
• Application deadline: April 4, 2016

• To make arrangements to apply for graduation In-Absentia, contact a degree auditor:
  Engineering Student Services
  Cockrell School of Engineering
  The University of Texas at Austin
  ESS Building
  2407 Speedway C2108
  Austin, TX 78712
  (P) 512-471-4321
  graduation@engr.utexas.edu
Additional Info…

• **Tuition Rebate**
  – Undergraduates may be eligible for a tuition rebate of up to $1,000 if, at graduation, s(he) has attempted no more than 3-semester hours beyond the minimum hours required for the degree. URL: [http://www.utexas.edu/tuition/rebates.html](http://www.utexas.edu/tuition/rebates.html)

• **B-On-Time Loan**
  – Not processed until certification (June 2016).

• **Minor Certificate**
  – Mailed to permanent address after certification.
Extended Benefits! Extended Horns!

• Engineering Career Assistance Center (ECAC)
  – 1 year free
  – http://www.engr.utexas.edu/ecac/yourcareer

• Texas Exes Alumni
  – http://www.texasexes.org/
Questions?

• Contact us at: graduation@engr.utexas.edu, 512-471-4321