



Success in
Engineering
Starts Here

EOE Career Development & Leadership Seminar

(GE 279L; Unique # 13450)

Meeting time: Thursday, 3:30-5:30pm
Classroom: ETC 2.132
Seminar website: <http://www.engr.utexas.edu/coe/CDLseminar/index.cfm>

Facilitators:

Andrea Ogilvie, Director
Equal Opportunity in Engineering Program
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Engineering Peer Leader:

Chisom Agada
Mechanical Engineering, Senior
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Overview

Personal development seminar designed for 2nd and 3rd year engineering students as well as new transfer students. The seminar counts for 2 credit hours and is taken as a Pass/Fail Course. Dynamic speakers from diverse backgrounds lead interactive sessions that stimulate thought provoking discussion and personal growth. Sessions will introduce concepts that include (but are not limited to):

- Building Confidence & Presence
- Winning Friends and Influencing People
- Emotional Intelligence
- Working in and Leading Effective Teams
- Self Marketing & Promotion

Focus Areas

1. Leadership
2. Skill Development
3. Job Search
4. Practical Application

Objective:

- Development of soft skills through formal training and practical application exercises
- Enhance student marketability and increase job placement rates for student participants
- Increase professional relationships established between students & industry representatives

Course Policy and Attendance

The seminar counts for 2 credit hours and is taken as a Pass/Fail Course. Weekly seminar attendance is mandatory. Active participation will reflect as much upon your commitment to the group's success as it will your personal dedication to success at UT. Attendance will be taken at each seminar. You are required to notify Andrea Ogilvie prior to any absence.

Religious Holy Days Observance Policy

A student who misses class or other required activities, including examinations, for the observance of a religious holy day should inform the instructor as far in advance of the absence as possible, so that arrangements can be made to complete an assignment within a reasonable time after the absence.

<http://www.utexas.edu/student/registrar/catalogs/gi03-04/ch4/ch4g.html#religious>

Student with Disabilities

Please notify me of any modification/adaptation you may require to accommodate a disability-related need. You will be requested to provide documentation to the Dean of Students' Office so the appropriate accommodations can be determined. Specialized services are available on campus through Services for Students with Disabilities (SSB 4.104, 471-6529).

Policy on Scholastic Dishonesty

Students who violate University rules on scholastic dishonesty are subject to disciplinary penalties, including the possibility of failure in the course and/or dismissal from the University. Since such dishonesty harms the individual, all students, and the integrity on the University, policies on scholastic dishonesty will be strictly enforced. For further information, please visit the Student Judicial Services web site at <http://www.utexas.edu/depts/dos/sjs/>.

Career Development & Leadership Seminar Weekly Schedule

Session	Date	Theme	Activity	Location
1	August 27	Position Yourself for Job Market Success	Define purpose of seminar & Introduce topics	ETC 2.132
2	September 3	You Can't Sell What You Don't Know	Become the Perfect Candidate <i>Assessment of Your Strengths & Weakness</i>	ETC 2.132
3	September 10	Building Confidence & Presence	Resumes <i>From Fizzle to Sizzle</i>	ETC 2.132
4	September 17	Controlling Your Own Destiny	Career Path Options	ETC 2.132
5	September 24	Winning Friends & Influencing People	Networking 101: <i>Building Bridges</i> + <i>Developing Your Communication Skills</i>	ETC 2.132
6	October 1	Building Confidence & Presence	Resume Review + Public Speaking: <i>From Student to Professional</i>	ETC 2.132
7	October 8	Winning Friends & Influencing People	Dinning Etiquette	Texas Union
8	October 15	Understanding Yourself & Others	Myers-Briggs Type Indicator + Mid Semester Evaluation	ETC 2.132
9	October 22	Working In & Leading Effective Teams	Team Communications & Conflict Resolution	ETC 2.132
10	October 29	Building Confidence & Presence	Interview Success: <i>Connecting Your Qualifications to The Employer's Needs</i>	ETC 2.132
11	November 5	Building Confidence & Presence	Session 1: Mock Interviews	TBA
12	November 12	Building Confidence & Presence	Session 2: Mock Interviews	TBA
13	November 19	Building Confidence & Presence	Debrief Mock Interviews + Session 1: Student Presentations	ETC 2.132
14	November 26	Thanksgiving	Holiday	n/a
15	December 3	Building Confidence & Presence	Session 2: Student Presentations + Evaluations & Celebration	ETC 2.132