

# *GLUE*

## *1st Meeting Worksheet*

**To Graduate Mentor and Undergraduate Mentee:** This worksheet can be used at your initial meeting. The two of you should map out goals and objectives for the spring semester. The undergraduate mentee needs to work on assigned projects 3-5 hours per week and meet with the graduate mentor on a weekly basis. Projects can vary, but most importantly, they should be agreed on by both of you. The mentor should find out from the mentee what she'd like to learn and what she hoped to gain by participating in GLUE. Good luck and have fun!

**Mentor's Name:** \_\_\_\_\_

**Mentee's Name:** \_\_\_\_\_

### **Mentor's Expectations**

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### **Mentee's Expectations**

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### **Mentor's Responsibilities**

1. Assign mentee research projects
2. Meet weekly with mentee
3. Introduce mentee to my advisor

**In addition:**

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### **Mentee's Responsibilities**

1. Keep a log book on projects
2. Attend weekly GLUE seminars
3. Complete a paper for the final

**In addition:**

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**How will you determine whether or not the goals and objectives have been met?**

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