



Student Division 5th Annual
Student Leaders Conference
August 24, 2009

Thanks to the Friends of Alec Annual Giving Program

The Student Division Offices of the Cockrell School of Engineering thank the Friends of Alec Annual Giving Program for supporting the Student Leaders Conference. Named after the School's mythical patron saint, Alexander Frederick Claire, the Friends of Alec Annual Giving Program was created in 1974 by Engineering Foundation Advisory Council members. Friends of Alec are Cockrell School of Engineering alumni and friends dedicated to the advancement of engineering education at UT Austin. Gifts made through Friends of Alec are for college-wide use or may be designated to a department or program.

Cockrell School of Engineering Mission Statement

The mission of the Cockrell School of Engineering is to achieve excellence in undergraduate and graduate education, research and public service. We strive to:

- Provide an educational experience that inspires students to reach for the highest levels of intellectual attainment and personal growth throughout their lives;
- Provide a scholarly and professional environment that enables students and faculty to make lasting contributions to the advancement of knowledge and the creative practice of engineering;
- Engage in service that enhances the public's understanding of technology and facilitates its use for the betterment of society;
- Lead the nation in providing equality of opportunity for engineering education.

Student Division Student Leaders Conference

Students involved in the recruitment, retention and administrative efforts of the Student Division are a critical part of the Cockrell School of Engineering. By offering a one-day conference for student organization leaders, office assistants, tutors and mentors from the Student Division offices, training resources and expertise are shared and peer mentoring and collaboration are encouraged.

The goals of the Conference are:

- Quality and consistent training of student employees and leaders within the Cockrell School of Engineering is achieved while minimizing resource expenditures.
- Student employees and leaders are shown how they fit into the Cockrell School of Engineering and how they are part of the Cockrell School of Engineering team which is larger than their individual organizations.
- Participants, Cockrell School of Engineering staff and supporters find the Student Leaders Conference beneficial and valuable.
- Networking opportunities between student leaders are provided in a fun, enjoyable training environment.



Agenda

11:30 – 11:45 a.m. Welcome **ECJ 1.202**

11:45 – 12:00 p.m. Student Leaders Conference Bingo **ECJ 1.202**

12:00 – 12:40 p.m. Session 1 **Various RLM Rooms**

Session 1A - RLM 6.104

Professional Communications: Representing Yourself & the Cockrell School of Engineering

Target Audience: All Student Leaders Conference Participants

Presented by: Tricia Berry, Women in Engineering Program (WEP)

Explore your personal brand and how your communications are received by others. Learn how to be professional and get what you want through this interactive session covering body language, the words you use, the art of networking, your online presence and more!

Session 1B - RLM 4.102

Understanding Yourself So You Can Lead

Target Audience: All Student Leaders Conference Participants

Presented by: Ana Dison, Women in Engineering Program (WEP)

Knowing what your leadership and motivation styles are important components in developing your leadership skills. This interactive session will include some self-assessment exercises and discussion adapted from the WEP Leadership Seminar.

Session 1C - RLM 5.116

How to Get an A in Your Job

Target Audience: Office Assistants

Presented by: Pam Dahl and Pam Vrabel, Office of Student Affairs

Ok, we know that you're not going to be awarded a grade on the job but how do you know if you are meeting the expectations of your employer? Would you get an A if grades were assigned? Learn how to earn an A on the job by understanding and fulfilling expectations.

Session 1D - RLM 5.120

Academic Responsibility and Maintaining Balance – and What That Means for You!

Target Audience: All Student Leaders Conference Participants

Presented by: Andrea Ogilvie and Mary Hood, Equal Opportunity in Engineering (EOE) Program

Explore why taking care of yourself first is critical to serving your community. Conquer the challenge to achieve academically while acquiring leadership skills and making the most of professional opportunities.

12:50 – 1:30 p.m. Session 2 **Various RLM Rooms**

Session 2A - RLM 6.104

Professional Communications: Representing Yourself & the Cockrell School of Engineering

(Repeat from Session 1A)

Session 2B - RLM 4.102

Changing the Conversation: Effective Messaging to Pre-college and First Year Students

Target Audience: Anyone who does outreach (schools, Explore UT, etc.) or mentors 1st year students

Presented by: Sara Sanchez, EOE, and Didey Muniz, WEP

Engineers are creative problem solvers essential to our health, happiness and safety. How do you describe engineering at Explore UT, high school visits, FIG seminars or anywhere else you're coming in contact with pre-college or first year engineering students? Learn the wording to use to excite kids, first year students, your friends in other majors and the public about engineering.

Session 2C - RLM 5.116

Being a Leader: Motivating, Empowering, Communicating

Target Audience: Student Organization Leaders

Presented by: Glynda Groth-Putnam and a Panel of Experienced Student Leaders, Engineering Student Life (ESL)

Explore how you can share your leadership knowledge and enable and motivate others to lead. Learn from the experiences of successful Cockrell School leaders and become a leader of leaders.

Session 2D - RLM 5.120

Academic Responsibility and Maintaining Balance – and What That Means for You!

(Repeat from Session 1D)

1:40 – 2:20 p.m. Session 3

Various RLM Rooms

Session 3A - RLM 6.104

Cockrell School & University Resource

Target Audience: All Student Leaders Conference Participants

Presented by: Pam Dahl, Office of Student Affairs

Learn about resources on campus that you need to know about both as a Student Leader and as a student. Share your favorite resources and discover new ones that may help both you and those you lead. Participants always learn something new and useful in this fun and interactive session.

Session 3B - RLM 4.102

Target Audience: All Student Leaders Conference Participants

No Experience? Not True!

Presented by: Denise Briceno, Engineering Career Assistance Center (ECAC)

You are a student leader! Not quite sure how to turn your student organization, mentor, tutor, office assistant or other on-campus role into an amazing bullet for your resume or story for an interview? Explore how to communicate your fabulous on-campus leadership experiences to recruiters.

Session 3C - RLM 5.116

Minimizing Meeting Madness

Target Audience: Student Organization Leaders; Anyone Who Leads Meetings

Presented by: Glynda Groth-Putnam, Engineering Student Life (ESL)

Discover how to be the best meeting leader and participant. Don't waste your time or others! Learn some great techniques to make meetings more efficient, productive, engaging and fun.

Session 3D - RLM 5.120

Understanding Yourself So You Can Lead

(Repeat from Session 1B)

2:30 – 2:45 p.m. Conference Closing and Door Prizes

ECJ 1.202

2:45 – 4:00 p.m. EOE Staff Training

ECJ 1.204

WEP PAL Training

RLM 4.102

Student Org Corporate Relations Training

ECJ 1.202