Online Probation Advising

Directions: Click your mouse, use the arrow keys, or press the space bar to navigate through each slide.

Use your Web browser’s back button to navigate between the Web links and the online probation module as you progress through the slides.
How to Complete Your Probation Advising Requirement

Students on probation are required to:

• Complete the online probation module

• Meet with your designated advisor in the Office of Student Affairs (ECJ 2.200)
After completing the online probation module, you should be able to:

- Demonstrate knowledge of general engineering probation policies.

- Understand how your probation status is determined, including what courses are used in the engineering probation calculation, and how major and required technical courses GPA’s are determined.

- Calculate your own engineering GPA and determine what grades you need to make in your major and required technical courses to remove yourself from probation.
What is Engineering Probation?

The engineering probation system was developed as an early warning system to help students remain on track while pursuing an engineering degree. Engineering probation status can affect your ability to be admitted to major sequence, and eligibility for internal transfer within engineering.
Probation Defined

A student is placed on engineering probation under one (or both) of the following circumstances:

- **If the student’s in-residence grade point average in courses from the Major area of study falls below a 2.00.**
- **If the student’s in-residence grade point average in Required Technical Courses falls below a 2.00.**

Students on engineering probation have **two long semesters** to remove themselves from probation or they will be dismissed from the Cockrell School of Engineering.
What Courses are Included in Probation Calculations?

In-residence **Major Courses** and **Required Technical Courses (RTC)** are used to calculate engineering probation status.

**Major** courses include all courses in the student's discipline which are required under the student's engineering degree plan.

<table>
<thead>
<tr>
<th>If Your Major Is:</th>
<th>your Major courses Include:</th>
</tr>
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<tbody>
<tr>
<td>ASE</td>
<td>ASE &amp; EM courses</td>
</tr>
<tr>
<td>BME</td>
<td>BME courses</td>
</tr>
<tr>
<td>CAEE</td>
<td>CAEE courses</td>
</tr>
<tr>
<td>CHE</td>
<td>CHE courses</td>
</tr>
<tr>
<td>EE</td>
<td>EE courses</td>
</tr>
<tr>
<td>ME</td>
<td>ME courses</td>
</tr>
<tr>
<td>GEH</td>
<td>GEO and PEN courses</td>
</tr>
<tr>
<td>PGE</td>
<td>PGE and PEN</td>
</tr>
</tbody>
</table>
More Courses Included in Probation Calculations

- **Other Technical Courses (OTC)** are all math and science courses, and all engineering courses taken outside of the student’s department, that count toward the degree. Prerequisite courses and supplemental instruction, such as M 305G and GE courses, do not count in the OTC calculation.

- **Required Technical Courses (RTC)** include your Major courses plus your Other Technical Courses.
How do I calculate my Major and RTC GPA?

Engineering uses a point system to determine if you have a 2.0 GPA in your Major and RTC. A 2.0 GPA is equal to zero points using engineering scoring.

**Point values for each letter grade are:**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>+2</td>
</tr>
<tr>
<td>A-</td>
<td>+1.67</td>
</tr>
<tr>
<td>B+</td>
<td>+1.33</td>
</tr>
<tr>
<td>B</td>
<td>+1</td>
</tr>
<tr>
<td>B-</td>
<td>+0.67</td>
</tr>
<tr>
<td>C+</td>
<td>+0.33</td>
</tr>
<tr>
<td>C</td>
<td>0</td>
</tr>
<tr>
<td>C-</td>
<td>-0.33</td>
</tr>
<tr>
<td>D+</td>
<td>-0.67</td>
</tr>
<tr>
<td>D</td>
<td>-1</td>
</tr>
<tr>
<td>D-</td>
<td>-1.67</td>
</tr>
<tr>
<td>F</td>
<td>-2</td>
</tr>
</tbody>
</table>

You receive grade points for each class based on the number of credit hours the class carries and the grade in that class. You calculate point totals in both Major and Required Technical Coursework (RTC) to determine your probation status.
Example:

Assume you are an ASE major and have completed the following courses with the following grades:

ASE 201, grade of F
ASE 102, grade of A
CH 301, grade of D
M 408C, grade of C
Step 1: Calculate Points for Each Engineering, Math and Science Course

Calculate the number of points for each of your engineering, math, and science courses. Each course receives a point value based on the grade received in the course and the number of credit hours for the course. To determine the point value for each course, multiply the number of points you received for a grade by the number of credit hours.

Point values for each letter grade:

A = +2
B = +1
C = 0
D = -1
F = -2
Step 1 Example

Using our example above, you would have these points for each course:

ASE 201  -2 points (for a grade of F) x 2 (for two credit hours)  =  -4 points
ASE 102  2 points (for a grade of A) x 1 (for one credit hour)  =  +2 points
CH 301  -1 points (for a grade of D) x 3 (for three credit hours)  =  -3 points
M 408C  0 points (for a grade of C) x 4 (for four credit hours)  =  0 points
Step 2: Calculate Total Major Points

Using the point values calculated in Step 1, add the points for each Major course together to determine your total number of Major points.

-4 points (for ASE 201)
+ 2 points (for ASE 102)

Total -2 points Major courses
Step 3: Calculate Total OTC Points

Using the point values calculated in Step 1, add the points for each Other Technical Course together to determine your total number of OTC points.

Since both M 408C and CH 301 are OTC in our example, add the points for each of these courses together.

-3 points (for CH 301)
0 points (for M 408C)

Total -3 points for OTC
Step 4: Determine RTC Points

To figure out how many RTC points you have, add your Major points (calculated in step 2) to your OTC points (calculated in step 3).

-2 points (for Major courses)
+ 3 points (for OTC)

Total -5 points for RTC
When am I on Engineering Probation?

- If you have zero points in Major and Required Technical Courses (RTC), your GPA in that area is exactly 2.0. You are not on probation.

- If you have less than zero points in your Major courses, then you are on engineering probation.

- If you have less than zero points in Required Technical Courses (RTC), then you are on engineering probation.

- If you have zero or more points in both Major and Required Technical Courses (RTC), then you are not on engineering probation.
What Does My Personal Probation Worksheet Tell Me?

- You can determine if and why you are on probation by looking at your personal probation worksheet online at: [https://utdirect.utexas.edu/engine/probation/worksheet](https://utdirect.utexas.edu/engine/probation/worksheet).

- The probation worksheet automatically calculates all of the points for each engineering, math, and science class, and totals the points in the Major, OTC, and RTC. If the Major and/or RTC display a negative point balance, then you are on probation because of your total points in that area (Major and/or RTC).
How Do I Get Removed from Probation?

- You will be removed from probation when you have zero points (2.0 GPA) in Major courses and RTC. Each hour of B will raise your point total by 1 point, and each hour of A will raise your point total by 2 points. Remember, only Major and RTC grades are included in the engineering probation calculation.
Engineering Probation Removal Example

In our previous example, our student had the following point totals:

- Major = -2
- RTC = -5

The student is on probation because the RTC point balance is negative. Also, s/he is on probation as a result of a negative point balance in Major courses.

This student will need to increase his/her point values in Major courses and RTC to be removed from probation. Improving totals in both Major courses and OTC will help him/her get to zero points in RTC. Specifically, this student will need at least 2 points in Major courses, and a total of 5 points in OTC and Major courses to get to a 2.0 (or zero points) RTC GPA.
Important Points

✓ Probation is a minimum GPA requirement. Most majors require a 2.5 GPA to advance to Major Sequence.

✓ You have two long semesters to remove yourself from Engineering Probation. It is essential you take this into account when creating your schedule.

✓ All engineering probation students are required to get advised in the Engineering Office of Student Affairs.

✓ There are two types of probation: engineering and scholastic. For information on scholastic probation, please see http://registrar.utexas.edu/docs/catalogs/gi/ut-catalog-gii011.pdf#page=119
Next Steps

- Review your online probation worksheet at https://utdirect.utexas.edu/engine/probation/worksheet.
- Go online to http://www.engr.utexas.edu/attachments/Probation%20Questionnaire.pdf to print and complete your probation questionnaire.
- Call the Engineering Office of Student Affairs at (512)471-4321 and set up an appointment with your probation advisor. Make sure to bring your probation questionnaire to your appointment.
Congratulations!

You’ve completed the online probation module.

Make sure to complete your probation advising by filling out the Probation Questionnaire and meeting with your designated advisor.

Have a great semester!